



Anthem Prep Parking

Drop Off & Pick Up Guidelines

Drop Off Details

Time: 8:00 to 8:30 AM

(Children left prior to 8:00 AM will be unsupervised.)

- Faculty will assist students in the morning during the drop off period until 8:25 AM.

Pick Up Details

Time: 2:45 PM Pre-Kindergarten, Kindergarten and 1st Grades

(ONLY parents with students in these three grades may begin lining up in the pick up zone at 2:30 PM)

Time: 3:00 PM 2nd through 12th Grades

(Parents may begin lining up in the pick up zone at 2:45 PM.)

- Elementary classes will line up, in order, along the north wall of the park for pick up.
- Students not picked up by 3:30 will be sent to extended care. Parents will be billed on their monthly statement at \$20 per student, per day.
- Due to the school's outside cleaning contract, secondary students cannot be left at the school after 5:30 PM. This can result in a \$35 fine, which would be added to the student's account.

Three key objectives

Safety: Drivers are not allowed on the phone (including hands-free), while dropping off and picking up students; drivers may not leave a parked vehicle in the drop off/pick up zone; students should always exit and enter vehicles from the passenger side; no parking, dropping off, or picking up is permitted along Redwood Road.

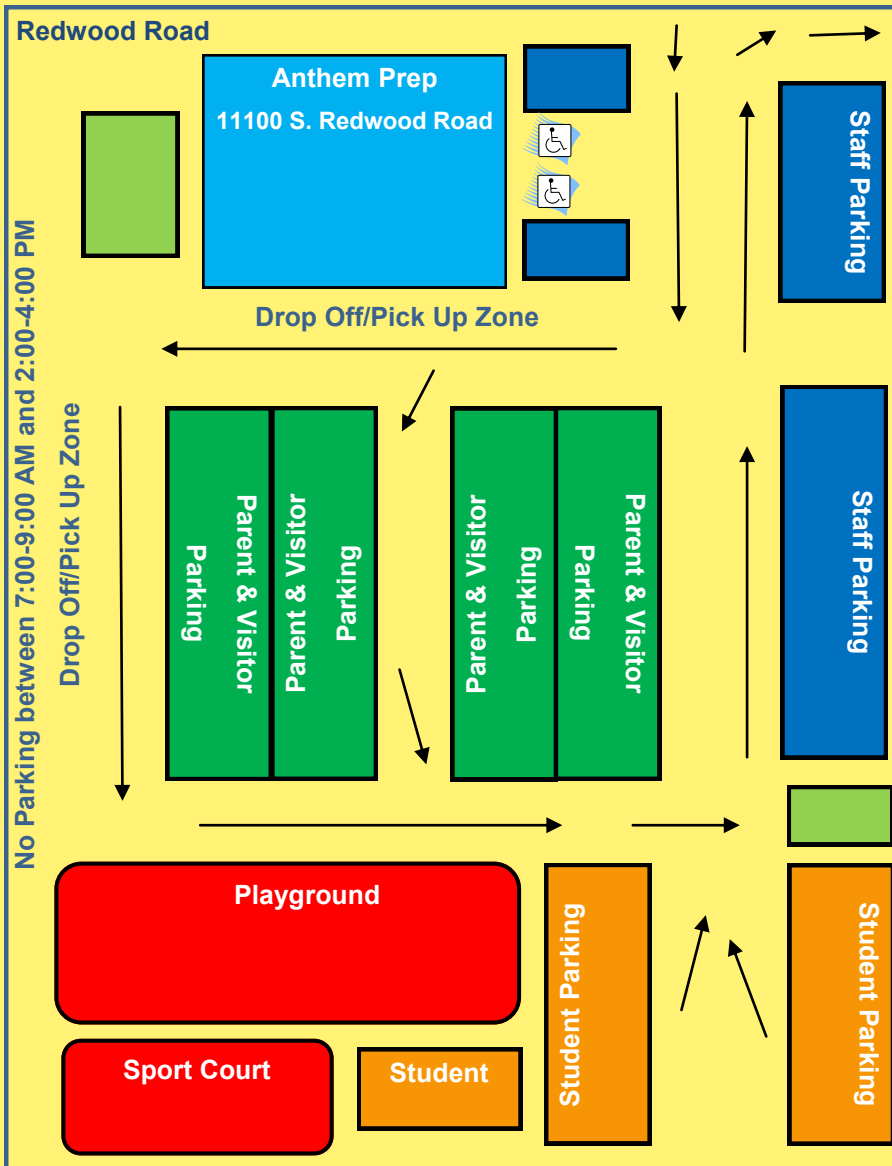
Efficiency: Vehicles picking up elementary students will need to have a visor tag properly hanging from their passenger visor during pick up; vehicles must follow teacher instructions; student drop off and pick up is not permitted in the south parking stalls; when feasible, teachers will utilize both lanes during the pick up process.

Equitability: When pulling into the drop off/pick up lane at Anthem Prep, always pull as far forward as possible to allow for more vehicles in the lane; if students are not prepared to enter or exit the vehicle, park and wait for them to finish; always turn right when leaving the school parking lot; be mindful of the neighbors and allow them access in and out of their driveways.



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Drop Off & Pick Up Instructional Map



Anthem Prep reserves the right to censure and/or impose a \$20 fine for all patrons who violate the cell phone guideline during drop off and pick up periods. The school has a no tolerance policy in order to protect its students and staff members. All fines are automatically added to the account.

Tips to remember

- ALWAYS turn right when leaving the parking lot.
- Vehicles picking up four or more students should park in order to keep the drop off and pick up lines moving quicker.
- Each family with elementary aged students is issued a visor tag. Additional visor tags are available in the office for \$5. This will make picking up a student quicker and easier for family members and friends.
- If you need your student to go to extended care or you need to get a message to your student, please contact the office 30 minutes prior to the end of the school day.
- Individuals picking up elementary students without a visor tag will need to show photo ID.
- Remember to call the office if you have an emergency and will be running late.

In case of inclement weather, the staff and administration will do their best to keep the students indoors or under cover as much as possible. Please note that this can, and generally will, slow down the pick up process.

The school building is locked each day at 5:30 PM. No students are permitted to be in the building after this time without written permission from a teacher. Students in the building after this time without written permission from a teacher could be fined \$35.